

ORDER FOR SUPPLIES OR SERVICES  
(Contractor must submit three copies of invoice.)

Form Approved  
ON: 0704-0187  
Expires Jun 30, 1997

CONTRACT FILES  
PAGE 1 OF 4

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate of Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0187), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR FORM TO EITHER OF THESE ADDRESSES.  
SEND YOUR COMPLETED FORM TO THE PROCUREMENT OFFICIAL IDENTIFIED IN ITEM 6.

1. CONTRACT PURCH ORDER NO. F33657-97-D-2007		2. DELIVERY ORDER NO. 0012		3. DATE OF ORDER (YYMMDD) 20 MAR 1998		4. REQUISITION PURCHASE REQUEST NUMBER SEE SECTION G		5. PRIORITY	
6. ISSUED BY ASC/CDS CODE USAF/AFMC ASC/CDS BLDG 16, RM 129 2275 D. STREET WRIGHT PATTERSON AFB OH 45433-7233 TOM REASTER (937) 255-7003 X4653				7. ADMINISTERED BY (If other than 6) DCMC DAYTON AREA C BUILDING 30 1725 VAN PATTON DRIVE WRIGHT-PATTERSON AFB OH 45433-5302		8. DELIVERY FOB <input type="checkbox"/> DEST <input checked="" type="checkbox"/> OTHER (SEE SCHEDULE IF OTHER)			
9. CONTRACTOR CODE RJO ENTERPRISES, INC. 4200 COLONEL GLENN HWY, STE 600 DAYTON OH 45431-1663				FACILITY CODE		10. DELIVER TO FOB POINT BY (DATE) (YYMMDD)		11. MARK IF BUSINESS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMAN OWNED	
				12. DISCOUNT TERM N		13. MAIL INVOICES TO			
14. SHIP TO CODE				15. PAYMENT WILL BE MADE BY CODE DFAS-CO/NEW DOMINION DIVISION P O BOX 182041 COLUMBUS OH 43218-2041				SC1018 MARK ALL PACKAGES AND PAPERS WITH CONTRACT OR ORDER NUMBER	
16. DELIVERY <input checked="" type="checkbox"/>		This delivery order is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.							
TYPE OF ORDER		Reference your furnish the following on terms specified herein							
PURCHASE		ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED. SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME							

NAME OF CONTRACTOR

SIGNATURE

TYPED NAME AND TITLE

DATE SIGNED (YYMMDD)

☐ If this box is marked, supplier must sign Acceptance and return the following number of copies

17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE  
SEE SECTION G

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICE	20. QUANTITY ORDERED/ACCEPTED *	21. UNIT	22. UNIT PRICE	23. AMOUNT
	SEE SCHEDULE				

\*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.

24. UNITED STATES OF AMERICA  
BY: Margaret Harrington  
Contracting Officer

25. TOTAL  
NTE \$799,592.00

29. DIFFERENCES

26. QUANTITY IN COLUMN 20 HAS BEEN  
☐ INSPECTED ☐ RECEIVED ☐ ACCEPTED, AND CONFORMS TO CONTRACT, EXCEPT AS NOTED

27. SHIP TO

28. DO VOUCHER NO.

30. INITIALS

31. PAYMENT  
☐ COMPLETE  
☐ PARTIAL  
☐ FINAL

32. PAID BY

33. AMOUNT VERIFIED CORRECT FOR

34. CHECK NUMBER

35. BILL OF LADING NO.

DATE SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

36. I certify this account is correct and proper for payment

DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER

37. RECEIVED AT	38. RECEIVED BY (Print)	39. DATE RECEIVED (YYMMDD)	40. TOTAL CONTAINERS	41. SR ACCOUNT NO.	42. SR VOUCHER NO.
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DD FORM 1155, JUN 94

PREVIOUS EDITION MAY BE USED

The Aeronautical Systems Center has begun phasing in a new software for writing contract documents. This new system, ConWrite is an overlay program which shows rolled-up values of each CLIN/SuCLIN and for each ACRN (when changes are made to line items and ACRNs. Specific increases or decreases in the Total Item Amount (SectionB) or in the obligation on an ACRN (Section G) will be specified in the Descriptive Data portion of that item.

NOTE: This document reflects the new contract writing format. Any future documents issued on this contract will be in this format.

2. In accordance with the provisions of the basic contract F33657-97-D-2007, Special Contract Requirement H-013 entitled "Orders" and this delivery order 0012, the contractor shall provide acquisition logistics support in accordance with the attached Statement of Work (SOW) entitled "AC-130U Gunship Program Special Operations Forces (SOF) Mission Area Group (MAG)" dated 27 February 1998 as specified below at a ceiling amount of \$807,770.00.

### 3. SECTION H

a. In accordance with AF FAR Sup 5352.245-9000, Base Support (Jul 92), base support will be provided by ASC/LUY for the following items:

Office space, office furniture, access to computers and office electronic equipment, i.e. printer, reproduction equipment etc.

b. In accordance with Special Contract Requirement 5352.232-9305, "Limitation of Government's Obligation-Time and Materials" the ceiling price of this order for CLINs 0001, 0002, and 0003 is \$675,496.00 of which \$675,496.00 is available and obligated.

### 4. SECTION I

a. In accordance with FAR Clause 52.232-22, "Limitation of Funds" (Apr 194), Section I of the basic contract, the estimated cost of CLIN 0004 is \$124,096.00. The amount presently available and allotted to this cost-reimbursable effort is \$124,096.00 of which \$124,096.00 is available and obligated.

### 5. SECTION J

Document	Title and Date	No. of Pages
Atch 1	Statement of Work dated 27 February 1998 for the AC-130U Gunship Program Special Operations Forces	7
Atch 2	Contract Security Classification Form DD 254 dated 13 March 1998	3
Exhibit A	Contract Data Requirements List (CDRL) dated 27 February 1998	4

ITEM	SERVICE	TOTAL AMOUNT
0001		\$670,496.00

noun:  
ACQUISITION LOGISTICS SUPPORT

acrn:	contract type:	completion date:
AA	Y-TIME AND MATERIAL	18 MAR 1999

security:  
U-UNCLASSIFIED

descriptive data:  
A. THE CONTRACTOR SHALL PROVIDE ACQUISITION LOGISTICS SUPPORT IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK (SOW). THIS CLIN IS FOR AN ESTIMATED 21,476 HOURS AND IS FULLY FUNDED IN THE AMOUNT OF \$670,496.00.

B. LISTED BELOW BY PRIME/TEAM MEMGERS ARE THE NEGOTIATED LABOR CATEGORIES AND CORRESPONDING ESTIMATED NUMBER OF LABOR HOURS FOR EACH CATEGORY:

RJO ON-SITE (WPAFB LABOR HOURS)	HOURS
PROJECT MANAGER	2,000.0
SENIOR LOGISTICIAN	7,056.0
ADMIN MGT ASST	2,000.0
TOTAL	11,056.0
RJO ON-SITE (EGLIN LABOR HOURS)	HOURS
PROJECT MANAGER	2500.0
SENIOR LOGISTICIAN	6,000.0
TOTAL	8,500.0
RJO OFF-SITE LABOR HOURS	HOURS
PROJECT MANAGER	840.0
ADMIN MGT ASST	480.0
LOGISTICS CLERK	600.0
TOTAL	1,920.0

ITEM	SERVICE	TOTAL AMOUNT
0002		NSP

noun:  
DATA-EXHIBIT A

acrn:	contract type:	completion date:
AA	Y-TIME AND MATERIAL	ASREQ

security:  
U-UNCLASSIFIED

descriptive data:  
THE CONTRACTOR SHALL PROVIDE SUPPORT IN ACCORDANCE WITH CONTRACT DATA REQUIREMENTS LIST (CDRL) DD FORM 1423, DATED 27 FEBRUARY 1998, ATTACHED AS EXHIBIT A. THE PRICE OF THIS CLIN IS INCLUDED IN THE PRICE OF CLIN 0001 ABOVE.

ITEM	SERVICE	TOTAL AMOUNT
0003		\$5,000.00

noun:  
ACQUISITION LOGISTICS SUPPORT

acrn: contract type: completion date:  
AA Y-TIME AND MATERIAL ASREQ

security:  
U-UNCLASSIFIED

descriptive data:  
A. THE CONTRACTOR SHALL PROVIDE MATERIALS AND SUBCONTRACTING REQUIRED IN SUPPORT OF THE PERFORMANCE OF ITEM 0001 ABOVE, PURSUANT TO SPECIAL CONTRACT REQUIREMENT H-011 HEREOF.

ITEM	SERVICE	TOTAL AMOUNT
0004		\$124,096.00

noun:

acrn: contract type: completion date:  
AA Y-TIME AND MATERIAL ASREQ

security:  
U-UNCLASSIFIED

descriptive data:  
THE CONTRACTOR SHALL PROVIDE TRAVEL/COMPUTER SERVICES REQUIRED IN THE PERFORMANCE OF TH CLINS 0001,0002, AND 0003 ABOVE PURSUANT TO SPECIALCONTRACTRREQUIREMENT H-011 OF THE BASIC CONTRACT ENTITLED "PAYMENT PROVISIONS FOR MATERIALS/COMPUTER SERVICES/TRAVEL/SUBCONTRACTING". THIS CLIN IS FULLY FUNDED IN THE AMOUNT OF \$124,096.00.

SECTION G

ACRN	OBLIGATION AMOUNT
AA	\$799,592.00
On Clin 0001:	\$670,496.00
On Clin 0002:	\$ .00
On Clin 0003:	\$5,000.00
On Clin 0004:	\$124,096.00

purchase request (or mipr):  
GLUUS987200019 \$799,592.00

fund cite:  
97 80100 5600 X48 4720 356181 010000 592IE 017417 503000 F03000ESP GU

## STATEMENT OF WORK

AC-130U Gunship Program  
Special Operations Forces

### 1. PURPOSE

Provide acquisition logistics support to the Special Operations Forces (SOF) Mission Area Group (MAG), ASC/LUG.

### 2. SCOPE

This effort primarily involves the functional elements as identified under the basic contract Statement of Objectives (SOO) under paragraphs: 4.1 Integration of Maintenance Planning (MP); 4.2 Integration of Manpower and Personnel (M&P); 4.3 Integration of Supply Support (SS); 4.4 Integration of Support Equipment (SE); 4.5 Integration of Technical Data (TD); 4.6 Integration of Training and Training Support (TTS); 4.7 Integration of Computer Resources Support (CRS); 4.8 Integration of Facilities (FA); 4.11.1 Logistics Support Analysis (LSA); 4.11.4 Warranties and 4.11.5 Training and Instruction for acquisition logistics contract support. This task order describes the tasks to be performed primarily in support of the AC-130U Gunship and CV-22 Osprey Programs. NO ENGINEERING SUPPORT WILL BE PROVIDED UNDER THIS TASK ORDER BY THE CONTRACTOR.

### 3. RESPONSIBILITIES

The Lead Logistics Manager (LLM), ASC/LUGL is responsible for the technical liaison, review, approval, and final acceptance of efforts accomplished under this task order.

### 4. WORK TO BE ACCOMPLISHED

The support contractor shall perform the following tasks in accordance with the basic contract and this task order (DI-ADMN81373/T, SEQ A001; DI-MGMT-80368/T, SEQ A002; DI-ADMN-80447, SEQ A003; DI-MISC-80508/T, SEQ A004).

#### 4.1 Logistics Support Tasks

The contractor shall provide acquisition logistics support to assist in ensuring that the established objectives and procedures are complied with for acquisition of the AC-130U Gunship program. The contractor shall gather program data, perform analyses and provide recommendations to satisfy the specific objectives of this order. All tasks will be documented and coordinated with the appropriate task monitor. The contractor shall prepare for and participate in reviews, meetings and/or working groups which may be required to support this task order. This shall include administrative support for preparation of briefing charts, gathering and compiling information to support briefings/working group meetings, assisting logisticians in finalizing meeting minutes, and in tracking and monitoring action item resolution. Administrative efforts will also be required to assist logisticians in preparation and coordination of correspondence and reports and assisting in the day-to-day research required in support of logistics functions.

**4.1.1 Integration of Maintenance Planning (MP)**

Provide maintenance planning for aircraft and equipment acquisition as follows:

- a. Assist in the Depot Maintenance Activation Planning (DMAP) process, Source of Repair Decisions and Depot Maintenance Interservicing Decisions.
- b. Assist in planning and arranging for contractor/ government maintenance planning conferences to finalize maintenance plans for all recoverable items.
- c. Assist the Lead Logistics Manager (LLM), and in conjunction with the using commands, monitor all maintenance planning activities related to field support. This effort shall include soliciting input from all appropriate agencies to the maintenance planning process and ensuring their participation in all maintenance planning activities.
- d. Identify impacts on maintenance planning and established organic maintenance capability.
- e. Assist in transition planning by providing inputs to the LLM and Sustainment Logistics Manager (SLM).
- f. Monitor Interim Contractor Support (ICS) planning for the weapon system until it becomes organically supported.
- g. Assist in the development/implementation of a Post Production Support (PPS) Analysis Program.

**4.1.2 Integration of Manpower and Personnel (M&P)**

The support contractor shall assist in the development of manning estimates for on-going software support of the Gunship program.

**4.1.3 Integration of Supply Support (SS)**

The contractor shall monitor and maintain a data base on all Interim Contractor Support (ICS), including MICAP, Readiness Support Package (RSP) and spares status. This shall include, but not be limited to, attending meetings, providing orientation training, and assisting in processing LRUs for repair.

**4.1.4 Integration of Support Equipment (SE)**

Perform logistics support for SE as follows:

- a. Review and assess the SE programs to ensure proper SE is available by the need date.
- b. Receive, evaluate, process, and track SERDS. The evaluation shall include: assessment of logistics schedule, cost and production risks; ensure that SERDs for new development SE contain sufficient justification for not using existing SE; ensure that proposed SERDs cover all system SE requirements; and provide recommendations regarding their disposition based upon this evaluation.

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- c. Prepare, coordinate, distribute and monitor the status of SERD purchase requests (PRs).
- d. Maintain a database for all Support Equipment. This system shall be updated in a timely manner with status reports to be provided to the LLM.
- e. Monitor the development and submission of the Calibration Measurements Requirement Summary (CMRS). Provide status reports to the LLM.

#### **4.1.5 Integration of Technical Data (TD)**

The contractor shall provide logistics support for the acquisition and sustainment of technical data.. The following requirements apply as specified:

- a. Development and refinement of customer technical order (TO) requirements and the preparation of draft contractual requirements. This shall include assisting in, preparation of, and conducting TO conferences.
- b. Performing the necessary quality assurance functions related to various reviews, contractor validations, USAF verifications and acceptance inspections. This shall also include monitoring of the prime contractor's development process.
- c. Receiving, processing, tracking, and evaluating all CFAE/CFE Notices and providing recommendations regarding their disposition based upon this evaluation.
- d. Performing engineering drawing reviews and ensure drawings are available on CD-ROM as required by the LLM.

#### **4.1.6 Integration of Training and Training Support (TTS)**

Provide research, analysis and support for TTS as follows:

- a. Provide training requirements support for all matters concerning training responsibilities and logistics actions.
- b. Review and assess the training and training equipment development program, plans and schedules.
- c. Develop the necessary interfaces with functional action points, program managers, using organizations and responsible Major Air Commands.
- d. Review and interpret training data and reports for content, applicability and completeness. This will include receiving, analyzing, distributing for review, coordinating and assisting with the preparation of consolidated responses for the program office.
- e. Assist in preparing training program requirements Request for Proposal (RFP) specifications and support contract negotiations for the program office.

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f. Attend training planning and training equipment meetings with personnel from the Air Education and Training Command (AETC), Air Force Special Operations Command (AFSOC), United States Special Operations Command (USSOCOM), Air Force Flight Test Center (AFFTC), Rockwell International, Inc., using organization and various government agencies to ensure all training plan requirements are met. This shall include preparation of meeting agenda, minutes, briefings and action item management.

#### **4.1.7 Integration of Computer Resources Support (CRS)**

Provide functional support for the Gunship program as follows:

- a. Review and interpret the software documentation. This includes receiving, distributing, analyzing, reviewing comments as they pertain to the software documentation for the aircraft, SE, and maintenance training devices. Also assist in software studies that may be required.
- b. Conduct computer resources and software support meetings with personnel from the Gunship Program office, using commands, other government personnel and the Prime Contractor to ensure proper support is provided for the Gunship Computer Resources Program. This shall include assisting in the preparation of meeting agenda, minutes and action items.
- c. Provide support for the AC-130U Government Furnished Equipment (GFE), Warranty and Service Reporting (SR) Programs as they pertain to computer resources. Assist the government and other support contractors in their review and interpretation of documentation generated during flight test that have a logistics impact on the design of the Gunship and its embedded computer resources.
- d. Conduct software system Functional Configuration Audits /Physical Configuration Audits (FCA/PCA) to include verification that software requirements have been met and that design documentation and code are acceptable. This also includes a requirement to independently pursue limited data rights claims by the prime contractor. This will entail researching items that may contain data rights claims, determining those that contain questionable claims, preparing legal prechallenges, reviewing the evidence provided by the contractor in response to the challenges, and coordinate resulting recommendations with the SPO contracts/legal personnel to issue final decisions.
- e. Conduct research and perform analysis necessary to assist program management in determining the ability of software designs to meet system reliability and maintainability requirements. This includes support planning for the AC-130U system transition.
- f. Perform technical evaluations and conduct analysis to assist program management measure contractor performance in development of software and the adequacy of design and test documentation. Provide recommendations for all issues concerning contractor software development. This will include documentation reviews and evaluations necessary to manage the software Interim Contractor Support (ICS) efforts.



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**4.1.8 Integration of Facilities (FA)**

The contractor shall prepare management plans and provide assistance necessary to activate bases receiving new aircraft and equipment acquired through the SOF Program Offices. This shall include: developing procedures, guidelines and documentation for identification and resolution of problems affecting the fielded weapon system or subsystems; documenting research and analysis accomplished in support of field activities; and use of government approved software to update and track field support action items and OPRS.

**4.1.9 Logistics Support Analysis (LSA)**

Provide LSA support as follows:

- a. Provide support for the AC-130U LSA program in accordance with the Gunship program LSA Plan.
- b. Review and interpret the LSA data received in support of the Gunship program. This includes receiving, distributing, analyzing, reviewing comments and preparing responses for the program office.
- c. Review and monitor logistics elements to include initial provisioning, maintenance planning, support equipment, technical data and training to assure adequate program support.
- d. Assist in the review of Reliability and Maintainability (R&M) tasks including assessing all test results, the AC-130U development contractor's failure reporting and corrective action activities, shall participate in the JRMET, and shall identify R&M problems against the AC-130U allocated requirements. The support contractor shall also provide their estimate of the R&M of the AC-130U configuration approved at the FCA.

**4.1.10 Warranties**

Perform warranty technical and management support to include but not be limited to:

- a. Review of legal, regulatory, and contractual requirements pertaining to the AC-130U Gunship weapon system warranty.
- b. Evaluate proposed changes to the contract and assess any potential impact they may have on the warranty.
- c. Provide technical and management assistance for implementation and administration of the warranty and any changes thereto including participating in warranty planning team meetings, preparation of draft updates to the weapon system warranty plan, warranty implementation plan and warranty handbooks, and preparation of and/or update the AC-130U Gunship costs-benefits analysis.
- d. Provide warranty orientation and administration training to the AC-130U Gunship team, including using command personnel, to facilitate implementation of the warranty.

e. Develop an AC-130U Gunship warranty database to be used to facilitate the management and administration of the warranty program.

f. Analyze maintenance data resulting from organic or ICS repairs made to warranted items during the warranty period to ascertain whether or not the terms of warranty apply. The analysis performed shall be used to determine whether or not the cost of the repair should be covered under provisions prescribed in the AC-130U Gunship contract warranty clause. The contractor shall research data required to accomplish these requirements from any approved source.

#### **4.1.11 Training and Instruction**

The contractor shall provide on-the-job training (OJT) for Air Force acquisition logistics managers newly assigned to the AC-130U and CV-22 programs.

#### **4.1.12 Change Proposal and Document Evaluation**

The contractor shall evaluate all change proposals, draft directives, military specifications and standards for logistics program impacts resulting from each proposed change. As a minimum, this evaluation shall ensure the following: all logistics elements have been considered in each proposal; the proposed coverage is adequate and suitable; omission of necessary coverage has been determined; duplications of coverage has been noted; proposed delivery schedules have been developed; and an analysis of proposed cost has been performed. Reports and meeting charts (CCB, etc.) shall be provided as required at time of tasking.

#### **4.1.13 Definition of New Requirements**

The contractor shall provide acquisition logistics support and expertise in the definition of new logistics requirements for the AC-130U and CV-22 weapon systems and equipments which may arise from time to time.

#### **4.1.14 Source Selection Support**

The contractor shall provide acquisition logistics support and expertise to the SOF MAG IWWSP source selection team as required.

### **4.2 Review Participation**

As required under paragraph 4.0, the support contractor shall attend program reviews and provide technical assessments of action items with respect to logistics requirements. The support contractor shall develop summary information on the activities, action items, conclusions and recommendations related to meetings, reviews and audits.

### **4.3 Briefing Support**

As required under paragraph 4.0, the support contractor shall assist in the preparation of briefing material. This shall include compiling background information, organizing the information, writing the information in briefing format, preparing talking papers, meeting minutes, monitoring action items, and providing backup information as required.

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#### **4.4 Travel**

As required under paragraph 4.0, and approved by the LLM, the support contractor shall travel as required to participate in meetings, reviews, audits and research necessary in accomplishment of assigned tasks. Travel will include various CONUS and foreign locations.

### **5. DATA AND OTHER DELIVERABLES**

All data/reports and deliverables shall be delivered in accordance with the Contract Data Requirements List (CDRL) DD Forms 1423.

### **6. GENERAL INFORMATION**

#### **6.1 Work Location**

Accomplishment of tasks required by this task order requires work in the AC-130U Gunship Program Office located at Wright-Patterson Air Force Base (WPAFB), Ohio. Additionally, support at Hurlburt AFB, FL will be required. Office space, telephone, utilities and standard office materials and equipment will be provided by the government at WPAFB and Hurlburt Field.

#### **6.2 Contractor Relationships/Supervision**

In interactions and dealings with system contractors/ subcontractors, the contractor shall perform work for investigation purposes only. The contractor shall not provide direction nor otherwise interject into government/system contractor/subcontractor relationships. Contractor personnel shall not be under the direct supervision of Air Force personnel.

#### **6.3 Security Classification**

Access to classified information, up to and including SECRET, will be required. Preparation and/or storage of classified information will be required. The DD Form 254 will be used as guidance for all classified information access.

<div>DEPARTMENT OF DEFENSE</div> <div>CONTRACT SECURITY CLASSIFICATION SPECIFICATION</div> <div>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)</div>				<div>1. CLEARANCE AND SAFEGUARDING</div> <div>a. FACILITY CLEARANCE REQUIRED SECRET</div> <div>b. LEVEL OF SAFEGUARDING REQUIRED SECRET</div>			
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)				3. THIS SPECIFICATION IS: (X and complete as applicable)			
<input checked="" type="checkbox"/> a. PRIME CONTRACT NUMBER F33657-97-D-2007/0012 Exp Date: 990313		<input checked="" type="checkbox"/> b. SUBCONTRACT NUMBER		<input checked="" type="checkbox"/> a. ORIGINAL (Complete date in all cases) Date (YYMMDD) 98 03 13			
<input type="checkbox"/> c. SOLICITATION OR OTHER NUMBER		DUE Date (YYMMDD)		<input type="checkbox"/> b. REVISED (Supersedes all previous specs) Revision No. Date (YYMMDD)			
<input type="checkbox"/> c. FINAL (Complete item 5 in all cases)		Date (YYMMDD)					
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract							
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's requested dated _____, retention of the identified classified material is authorized for the period of _____							
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)							
a. NAME, ADDRESS, AND ZIP CODE RJO Enterprises, Inc 4200 Col Glenn Highway Suite 600 Dayton OH 45431		b. CAGE CODE 6Z006		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Northeast Region, DIS Mid-Atlantic Sector Kings Highway North Cherry Hill NJ 08034-1908			
7. SUBCONTRACTOR							
a. NAME, ADDRESS, AND ZIP CODE N/A		b. CAGE CODE N/A		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A			
8. ACTUAL PERFORMANCE							
a. LOCATION N/A		b. CAGE CODE N/A		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A			
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT Acquisition Logistics Support , Functional Manpower Support Services on-site for SOF MAG.							
10. THIS CONTRACT WILL REQUIRE ACCESS TO:				11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:			
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION				a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY			
b. RESTRICTED DATA				b. RECEIVE CLASSIFIED DOCUMENTS ONLY			
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION				c. RECEIVE AND GENERATE CLASSIFIED MATERIAL			
d. FORMERLY RESTRICTED DATA				d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE			
e. INTELLIGENCE INFORMATION				e. PERFORM SERVICES ONLY			
(1) Sensitive Compartmented Information (SCI)				f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES			
(2) Non-SCI				g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER			
f. SPECIAL ACCESS INFORMATION				h. REQUIRE A COMSEC ACCOUNT			
g. NATO INFORMATION				i. HAVE TEMPEST REQUIREMENTS			
h. FOREIGN GOVERNMENT INFORMATION				j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS			
i. LIMITED DISSEMINATION INFORMATION				k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE			
j. FOR OFFICIAL USE ONLY INFORMATION				l. OTHER (Specify)			
k. OTHER (Specify)				Notification of Government Security Activity Required.			

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release

☐ Direct

☒ Through (Specify):

ASC/PA, 1865 4th Street, STE 15, WPAFB OH 45433-1729

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review.

In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (If all is as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guidelines/extracts reference herein. Add additional pages as needed to provide complete guidance.)

a. Ref Blk 10j: FOUO applies. See Addendum.

b. Ref BLK 11a: Releasing Government activity will furnish complete classification guidance for service to be performed. Contractor performance is restricted to ASC/LU, 2275 D St, Building 46, Room 142, WPAFB OH 45433-7233. Classification, declassification and markings will be IAW E.O. 12958. The National Industrial Security Program Operating Manual (NIPSOM), dated Jan 95, applies.

c. Ref 11i: Contractor performance will occur on WPAFB. DIS is relieved of all inspection responsibility for contractor performance on the installation. ASC/SYISIC will maintain security oversight. The Notification of Government Security Activity and Visitor Group Security Agreement clause applies. See Contract clause "Section 1" for details.

d. Functional Area Evaluator: Ann Buening, ASC/LUY, 2275 D St, Bulding 46, Room 142, WPAFB OH 45433-7233 (937) 255-7930

e. Functionanl Area Chief: Marjorie Radford, ASC/CDSY, 2275 D St, STE 16, WPAFB OH 45433-7233, (937) 255-7183, ext 4658.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

☐ Yes

☒ No

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

☒ Yes

☐ No

Contractor performance will occur at ASC/LUG, 2275 D St, Building 46, Room 142, WPAFB OH 45433-7233. DIS is relieved of all responsibility for contractor performance on the installation. ASC/SYSIC, WPAFB OH will maintain security oversight.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL

b. TITLE

c. TELEPHONE (Include Area Code)

Margaret Yarrington

Contracting Officer


(937) 255-71843, ext 4661

d. ADDRESS (Include Zip Code)

e. SIGNATURE

17. REQUIRED DISTRIBUTION

ASC/CDSK



☒ a. CONTRACTOR

☒ b. SUBCONTRACTOR

☐ c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR

☐ d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION

☐ e. ADMINISTRATION CONTRACTING OFFICER

☒ f. OTHERS AS NECESSARY

WPAFB OH 45433

ASC/SYS

COORDINATION

PC ONLY

ASC/SY3PC

DD Form 254, DEC 90 (REVERSE) (EF-V1) (PerFORM PRO)

1976198 Sm

## FOR OFFICIAL USE ONLY

The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) information.

1. **HANDLING:** Access to FOUO material shall be limited to those employees who need the material to do their jobs. The FOR OFFICIAL USE ONLY marking is assigned to information when created by a DOD User Agency. FOR OFFICIAL USE ONLY is not a classification, but requires extra precautions to ensure it is not released to the public.

2. **MARKING:**

a. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any).

b. In a classified document, mark:

- An individual paragraph that contains FOUO, but not classified information, by placing "(FOUO)" at the beginning of the paragraph.

- The top and bottom of each page that has both FOUO and classified information, with the highest security classification of the information on that page.

- "FOUO" at the bottom of each page that has FOUO but not classified..

- If a classified document also contains FOUO information or if the classified material become FOUO when declassified, place the following statement on the bottom of the cover or the first page, under the classification marking:  
"NOTE: If declassified, review the document to make sure material is not FOUO and not exempt under AFI 37-131 before public release.

c. Mark other records, such as computer print outs, photographs, films, tapes, or slide "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.

d. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.

e. Make sure that documents that transmit FOUO materials call attention to any FOUO attachments.

f. Any FOUO material released to a contractor by a DOD User Agency must have the following statement on the front page or cover: **THIS DOCUMENT CONTAINS INFORMATION EXEMPT FROM MANDATORY DISCLOSURE UNDER THE FREEDOM OF INFORMATION ACT. EXEMPTION(S) \_\_\_\_\_ APPLY.**

3. **STORAGE:** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when internal building security is provided. When there is not internal security, locked buildings or rooms usually provide adequate after-hours protection. For additional protection, store FOUO material in locked containers such as file cabinets, desks, or bookcases. Expenditure of funds for security containers or closed areas solely for the protection of FOUO data is prohibited.

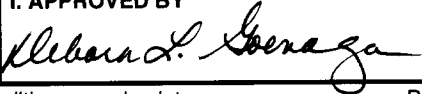
4. **TRANSMISSION:** FOUO material shall be transmitted by the same methods as other UNCLASSIFIED material. Discussion of FOUO material on the telephone is authorized if necessary for performance of the contract. FOUO information may be transmitted over telephone lines in digital form, by telecopies, or by other DSN teletype lines without encryption.

5. **RELEASE:** FOUO information shall not be released outside the contractor's facility except to representatives of the DOD.

6. **DESTRUCTION:** When no longer needed, FOUO information may be disposed of by an method which will preclude its disclosure to unauthorized individuals.

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						F. Approved OMB No. 0704-0188			
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.									
A. CONTRACT LINE ITEM NO. 0002		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER ADMN _____					
D. SYSTEM/ITEM TECHNICAL SUPPORT		E. CONTRACT/PR NO. F33657-97-D-2007/0012			F. CONTRACTOR RJO				
1. DATA ITEM NO. A0001	2. TITLE OF DATA ITEM STATUS REPORT			3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-81373/T		5. CONTRACT REFERENCE TASK ORDER PARA. 5.0			6. REQUIRING OFFICE ASC/LUGL				
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED N/A	10. FREQUENCY SEE 16	12. DATE OF FIRST SUBMISSION SEE 16		14. DISTRIBUTION				
8. APP CODE		11. AS OF DATE SEE 16	13. DATE OF SUBSEQUENT SUBMISSION SEE 16		a. ADDRESSEE		b. COPIES		
							Draft	Final	
							Reg	Repro	
16. REMARKS BLOCK 4: Format to be specified at tasking.  BLOCK 7: To be coordinated on-site.  BLOCK 10, 11, 12, 13: Submittal dates are to be requested at time of tasking.					ASC/LUGL			1	
15. TOTAL								1	
G. PREPARED BY ANN BUENNING, CONTRACT FAE		H. DATE 27 Feb 98		I. APPROVED BY <i>Klebara L. Senaga</i>			J. DATE		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						F. Approved OMB No. 0704-0188		
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.								
A. CONTRACT LINE ITEM NO. 0002		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER <u>MGMT</u>				
D. SYSTEM/ITEM TECHNICAL SUPPORT		E. CONTRACT/PR NO. F33657-97-D-2007/0012			F. CONTRACTOR RJO			
1. DATA ITEM NO. A0002	2. TITLE OF DATA ITEM STATUS REPORT				3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368/T		5. CONTRACT REFERENCE TASK ORDER PARA. 5.0			6. REQUIRING OFFICE ASC/LUGL			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED  N/A	10. FREQUENCY MONTHLY	12. DATE OF FIRST SUBMISSION SEE 16		14. DISTRIBUTION			
8. APP CODE		11. AS OF DATE SEE 16	13. DATE OF SUBSEQUENT SUBMISSION SEE 16	a. ADDRESSEE	Draft	b. COPIES Final Reg Repro		
16. REMARKS BLOCK 4: Paragraphs 10.1.1g; 10.2.2.1a,b,c,d,e; 10.2.2.2; 10.2.2.3; and 10.2.2.4 of this data items are deleted.  BLOCK 11,12,13: Status reports are due by the 7th workday after end of the first full month and subsequent months of the task order reporting period. Trip reports/meetings minutes are to be prepared and submitted on-site, as required, at time of tasking.  BLOCK 14: CDSY requires status reports only.					ASC/LUGL		1	
					ASC/CDSY		1	
15. TOTAL							2	
G. PREPARED BY ANN BUENNING, CONTRACT FAE		H. DATE 27 Feb 98		I. APPROVED BY 		J. DATE		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE



### CONTRACT DATA REQUIREMENTS LIST

F. Approved  
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

[illegible]

CONTRACT DATA REQUIREMENTS LIST <small>(1 Data Item)</small>						Form Approved OMB No. 0704-0188			
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</small>									
A. CONTRACT LINE ITEM NO. 0002		B. EXHIBIT		C. CATEGORY: TDP _____ TM _____ OTHER MISC _____					
D. SYSTEM/ITEM TECHNICAL SUPPORT			E. CONTRACT/PR NO. F33657-97-D-2007/0012		F. CONTRACTOR RJO				
1. DATA ITEM NO.  A0004	2. TITLE OF DATA ITEM  TECHNICAL REPORT - STUDY/SERVICES				3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80508/T			5. CONTRACT REFERENCE TASK ORDER PARA. 5.0			6. REQUIRING OFFICE ASC/LUGL			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY SEE 16		12. DATE OF FIRST SUBMISSION SEE 16		14. DISTRIBUTION			
8. APP CODE	N/A	11. AS OF DATE SEE 16		13. DATE OF SUBSEQUENT SUBMISSION SEE 16		a. ADDRESSEE	Draft	b. COPIES Final Reg Repro	
16. REMARKS BLOCK 4: Format to be specified at tasking.  BLOCK 7: Memoranda generated and signed by on-site analyst. Representative may be used to transmit data.  BLOCKS 10, 11, 12, 13: To be determined by the suspense data applied to the task at the time it is required.						ASC/LUGL		1	
15. TOTAL →								1	
G. PREPARED BY ANN BUENNING, CONTRACT FAE			H. DATE 27 Feb 98		I. APPROVED BY <i>Katherine L. Senaga</i>			J. DATE	